

City of Reading Charter Board

July 7, 2015 – 7:00 pm

Penn Room

Members Present: Susan Williams, James Fegley, Elizabeth Stanley, Tom Anewalt

Members Absent: None

Board Solicitor: Eric Smith, Esq

Members of the Public: Don Spatz, Reading Eagle

**I. Administration**

- The meeting was called to order by Mr. Fegley at 7:17 pm.
- The Board's next meeting is scheduled for August 4, 2015 at 7:00 pm.
- Meeting minutes for April 21, 2015 were submitted for review. No corrections were noted. A motion was made by Ms. Stanley, 2<sup>nd</sup> by Mr. Anewalt to accept the minutes as drafted, the motion passed by unanimous verbal vote.
- The chair announced there are no new Right to Know requests.
- The chair announced the re-appointment of Charter Board member Elizabeth Stanley to a five year term ending April 26, 2018. The board generally discussed an additional ongoing vacancy and possible strategies for recruitment.
- A motion was made by Ms. Williams, 2<sup>nd</sup> by Ms. Stanley approve payment for the High Swartz invoices of 4/30/15, 5/31/15, and 6/30/15. The motion passed by unanimous verbal vote.
- The Chair notes the passage of Bill No. 30-2015 which amends the Charter Board Ordinance, Bill No. 46-2005, Section V, Enforcement, Part A Procedure, Sub-part 3 Determination of Jurisdiction. The bill, effective July 3, 2015, paves the way for adoption of administrative procedures delineating the process of mediation.

**II. Education**

- No current agenda items

### **III. Advisory**

- No current requests.

### **IV. Solicitors Report**

- The Chair announced an Executive Session to confer with counsel regarding the monthly Solicitors Report and to discuss with counsel a draft outline of the mediation proposal. The Board entered Executive Session 7:31 pm and exited Executive Session at 8:14 pm.
- After returning to public session, the Board Solicitor circulated and explained to the public (Mr. Spatz) a draft of Resolution 1-2015, and a draft of the expanded Rules of Administration and Procedure of the City of Reading Charter Board, which formally amends the pre-existing document by adopting mediation procedures. Mr. Spatz was afforded the opportunity of public comment and asked general questions of clarification to the Solicitor.
- Following the above dialogue, a motion was made by Mr. Anewalt, 2<sup>nd</sup> by Ms. Stanley adopting the revised Rules of Administration and Procedure of the City of Reading Charter Board as drafted and presented July 7, 2015. The motion passed by unanimous verbal vote.

### **V. Closing**

- A motion to adjourn was made by Mr. Anewalt, 2<sup>nd</sup> by Ms. Stanley. The meeting adjourned at 8:30 pm.

Respectfully Submitted

Susan Williams, Vice Chair,

City of Reading Charter Board